**Attachment**

**Interview Response Template.docx**

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| **Interview Response Form**

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| --- | --- |
| **Name of person participating in interview:** |  |
| **Email address:** |  |
| **Job role:** |  |
| **Company employed with:** |  |
| **Date of interview:**  |  |
| **Time of interview:**  |  |
| **Duration:** |  |
| What does your current job role involve? |
| What skills and knowledge do you consider are most important to a manager? |
| What skills and knowledge might be important to acquire based on industry trends?  |
| Which professional development activity have you participated in recently/would like to participate in soon? |
| How was this/would this be beneficial to you? |
| Would you recommend this professional development activity to others? Why or why not?  |
| Is there any professional development you think is critical for a manager in your field? |

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